



Coulston Church of England Primary School

Bradmore Green

Old Coulston

Surrey. CR5 1ED

Telephone: 01737-554789

email: office@ccofoe.uk

Head Teacher: Mr Paul Garratty B.Ed (Hons); MA

Dear Parents and Carers,

28th March 2024

I would like to remind you that we are here to listen if you have any questions or concerns about your child's experience in school.

If you do have any concerns, in the first instance you should arrange a suitable time to discuss the matter with the class teacher. We are hopeful that most matters of concern can be resolved in this way. Teachers will always want to know if there is a problem so that they can take prompt action and find a swift and suitable solution.

If you feel that a situation has not been resolved through contact with the class teacher, or that your concern is of a more serious nature, please make an appointment to discuss it with the Deputy Headteacher or Headteacher. It is helpful to raise any concerns at the earliest opportunity with the school so that action can be taken – often a solution is easier to find at the early stages before the problem escalates.

It is very important that parents limit discussing concerns with other parents to allow a fair investigation to take place and a suitable solution to be sought. The use of social media can be damaging, and posting or messaging defamatory, offensive or derogatory comments about the school, its staff or any member of its community on social media platforms is not acceptable or helpful.

Thank you for your understanding and cooperation.

Mr P Garratty
Head Teacher

