

Dear Parents and Carers,

6<sup>th</sup> February 2023

I am writing to you with a staffing update. Mrs Fiona Lee has handed in her notice and will not be returning to Coulsdon after her maternity leave ends. She has worked at Coulsdon for 15 years, firstly as an NQT then as Assistant Headteacher and most recently as Deputy Headteacher and SENCO. We are so grateful for all her hard work and her special way of reaching out to families. She has shown real commitment to all children especially those with additional needs and supported our most vulnerable families. We will miss her but we wish Mrs Lee well in her next adventures and of course she will remain part of our school community as one of our parents.

Recruitment will begin to appoint a new Deputy Headteacher in the summer term when Mr Garratty joins Coulsdon. In the interim period Mrs Bonnick and Mrs Soltau will continue to be part of our temporary Leadership team and will work alongside myself, Mrs Newsome and Mr Garratty, providing consistency and filling the role left by Mrs Lee.

Yours faithfully,

Mrs A Hudson

Acting Head Teacher









