



Coulsdon Church of England Primary School

Bradmore Green

Old Coulsdon

Surrey. CR5 1ED

Telephone: 01737-554789

email: office@coulsdon-pri.croydon.sch.uk

Head Teacher: Mrs Annie Mitchell B.Ed Cert. Ed

Dear Parents & Carers,

4<sup>th</sup> September 2020

I hope you have all had a good summer, and managed to have some time to relax with family and friends.

The staff and I are looking forward to welcoming your children back to school on Monday 7<sup>th</sup> September. I know there has been a lot of information in the press over the last couple of weeks about children returning to school, but please rest assured that we have followed all of the advice and taken every precaution to prepare for your children's return. The key points are:

- We have purchased additional free-standing hand washing stations and implemented additional sanitising routines. This will ensure that we have enough facilities for hand washing without impacting upon your children's learning time. All staff and children will be required to wash/sanitise their hands upon arrival at school, and regularly throughout the day
- Each year group will become a "bubble" and the children will remain within this bubble. They will therefore work and have staggered lunch and playtimes only in their bubble.
- There will be a one-way system around the school, and social distancing will be encouraged
- Visitors to school will be limited to those who provide educational and well-being support for our children
- Most meetings will continue to be held virtually
- Classrooms will be regularly cleaned throughout the day

### Attendance

The Government expects ALL children to return to school, and our attendance officer will be following up any absences. If your child is going to be absent from school, please let the office know by 9am, **clearly stating the reason** for the absence so that we can ensure COVID19 measures are followed if necessary.

### PE Kit & Uniform

As you will have read in our letter in July, children will be required to wear their PE kits to school on the days they have PE - please see the timetable overleaf. They will need black jogging bottoms, a pair of trainers and a school PE sweatshirt (this is available from the school uniform shop – please follow the link on the website). This is to ensure that there is still a "uniform" for these days, maintaining our high standards of appearance. Plimsolls should be kept at school for indoor PE sessions.

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Please note that our school uniform policy has been updated for September 2020, and if you are buying a new winter coat for your child it should be plain green, red, black or navy. Red and green coats are available from the school uniform shop.

### Lunches

School lunches will be available as before, based on a 2-week menu which is attached to this email. All infant school children are still entitled to universal infant free school meals.

If you have had a change in your circumstances during the summer due to the pandemic, please contact either myself or Mrs Lee so that we can advise you of any support which may be available.

Finally, can I please remind all parents to ensure that you pick up and drop off punctually at the correct location and the correct time, and that you maintain 2m social distancing at all times.

	Drop off & pick up point	Drop off time	Pick up time
Reception Class	Reception gate	9:00am	3:00pm
Years 1 & 2	School playground	9:00am	3:10pm
Years 3 & 4	School playground	8:50am	3:20pm
Years 5 & 6	Staff car park	8:50am	3:20pm

### PE Timetable from 7<sup>th</sup> September to 23<sup>rd</sup> October

Class	Session 1	Session 2
Reception	Monday	Thursday
Year 1	Tuesday	Thursday
Year 2	Tuesday	Friday
Year 3	Tuesday	Friday
Year 4	Monday	Wednesday
Year 5	Monday	Wednesday
Year 6	Tuesday	Friday

If there are any changes to this timetable, you will be notified by text.

Thank you for your support.

Yours faithfully,

*Mrs Annie Mitchell & Mrs Fiona Lee*

Head Teacher & Deputy Head Teacher

