



COULSDON CHURCH OF ENGLAND PRIMARY SCHOOL

Reception 2022 - Appeals timeline

The following table sets out the timelines within which appeals must be heard. Appeals resulting from in-year admission applications or immediate entry will take place and be decided as soon as reasonably practicable. Appeals resulting from year of entry or transfer applications for admission in September 2022 will be heard according to the following timetable:

COVID-19 and school admission appeals

The DfE has published new legislation which took account of the coronavirus (COVID-19) outbreak and its impact on carrying out admission appeals in the usual way. This legislation covers existing school appeals and came into force on 24 April 2020 and will remain in force until 30 September 2022.

The DfE have indicated that the new regulations will:

- Continue to give parents the right to appeal to any school which has refused their child a place
- Disapply the requirement that appeals panels must be held in person and instead give flexibility for panel hearings to take place in other forms, including by telephone, video conference or through a paper-based appeal where all parties can make representations in writing

Primary School outcome date 19 April 2022

ACTION	DEADLINE
Last date for lodging Appeal Forms <i>Appeal lodged after this date will be heard within 40 school days of the appeal deadline or 30 school days of being lodged, whichever is the later date</i>	Wednesday 18 May 2022
Appeal hearing dates and time	All appeals will take place and be decided as soon as reasonably practicable. <i>NB Appeals will not start being heard until after the relevant closing date has passed.</i>
Appellants will be sent notification of their appeal hearing at least; <i>Evidence and papers for the hearing</i>	Statutory 10 clear school days in advance of the hearing.
Date by which the Clerk sends appeal papers <i>Including the school's case to the parents, the panel and the admission authority</i>	7 clear working days in advance of the appeal hearing.

<p>Additional evidence from the appellants <i>If an appellant wishes to submit further evidence which was not included with their initial appeal, they must make sure that it is received no later than:</i> <i>Any additional evidence or information received after this date might not be considered at the appeal hearing. The Appeal Panel must decide whether it should be considered taking into account its significance and the effect of a possible need to adjourn the hearing.</i></p>	<p>To be RECEIVED by 5.00pm on the day preceding three (3) clear working days prior to the appeal hearing.</p>
<p>Decision <i>Decision letters sent to the Appellants. (The letter that informs the appellant if their appeal has been upheld or refused.)</i></p>	<p>7 calendar days after the last appeal hearing (whenever possible)</p>